

Issued by the  
**Administrator of Vehicle Standards**  
in consultation with the  
**Australian Motor Vehicle Certification Board**  
comprising Commonwealth, State and Territory representatives



**DEPARTMENT OF TRANSPORT AND REGIONAL SERVICES**

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all correspondence)

# **TEST FACILITY INSPECTION**

## **MANUAL**

### **Index**

# TEST FACILITY INSPECTION MANUAL

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# PART 1

## ADMINISTRATOR'S CIRCULARS

- Circular 0-12-1**                    **“Introduction to Test Facility Inspection”**  
General information on Test Facility Inspection for inspecting officers and Test Facilities.
- Circular 0-12-2**                    **“General Requirements for Test Facilities”**  
Describes organisation, staffing and administrative arrangements that may be expected in a Test Facility; also testing practices, record systems and reporting
- Circular 0-12-3**                    **“General Requirements for Calibration of Test Facility Equipment and Instrumentation”**  
Describes equipment and instrumentation expected to be encountered in ADR testing, frequency of calibration and reference standards.
- Circular 0-12-4**                    **“General Requirements for Engineering Records”**  
Describes engineering records systems that may be used by a vehicle design department for consideration when examining drawings and specifications of components concerned in ADR testing and their identification.

## **PART 2.**

### **GENERAL TESTING PROCEDURES**

- Circular 0-12-5**                    **“General Photometric Test Procedures”**  
Describes the general photometric test procedures for vehicle lighting requirements.
- Circular 0-12-6**                    **“Devices for use in Defining and Measuring Motor Vehicle Seating Accommodation”**  
Describes the typical procedures for the use of a two dimensional drafting template and a three dimensional testing machine to define and measure vehicle seating accommodation.
- Circular 0-12-7**                    **“Motor Vehicle Driver’s Eye Range (95th Percentile Eye Ellipses)”**  
Describes procedures for locating a set of two dimensional drafting templates to allow an uniform method of describing and measuring the driver’s direct and indirect fields of view.

## **PART 3.**

# **SPECIFIC ADR TEST PROCEDURE CIRCULARS**

Test Procedure Circulars for Applicable ADR's

These Test Procedures have been prepared based on the test procedures described in the ADR, referenced Recommended Practices, Standards and good testing practice.